

OFFICIAL CERTIFIED OFFICE & INDUSTRIAL CONSULTANT APPLICATION



**American Moving & Storage Association
Attn: Training & Certification
PO Box 238 Moneta, VA 24121-0238
Ph: (703) 706-4985 Fx: (540) 297-6291
mtuck@moving.org**

CODE OF ETHICS AND PROFESSIONAL PRACTICES OF THE CERTIFIED MOVING CONSULTANT

1. I will not willfully and knowingly make, circulate or transmit any statement written, printed or by word, which is untrue in fact or calculated to mislead a customer or prospective customer with respect to moving services I offer.
2. I will honor the moral sanctity of all contracts of my company, whether written or oral, breaching no agreement, promise or tariff provision, whether by evasion, deliberate misinterpretation or any other means.
3. I will not, under any condition, grant or allow any rebate, either directly, indirectly or in any form whatsoever to customers or shippers, where such rebate would be in contravention of law or ethical business practice.
4. I will not take advantage of the confidence entrusted in me by a customer or act or refrain from acting in a manner detrimental to my customer.
5. I will refrain from defaming competitors by falsely representing or falsely disparaging the quality of their services.
6. I will not aid or abet a violation of the Code of Ethics and Professional Practices by assisting or encouraging another in a violation.
7. I understand that if my annual certification renewal fee is not paid by the due date, my consultant's certificate will be revoked subject to the right to become re-certified upon payment of arrearages and compliance with the qualifications of re-certification, where appropriate.
8. It is the policy of the Association and its certified members to comply strictly with the letter and spirit of all federal and state trade regulations and anti-trust laws. I agree to comply strictly with these laws and regulations.

I hereby agree to uphold the Code of Ethics and Professional Practices required of a Certified Office & Industrial Consultant.

Signature

Date

OFFICIAL CERTIFIED OFFICE & INDUSTRIAL CONSULTANT APPLICATION

Name (First and Last)	
Company	
Street address	
City/State/ZIP	
Phone number	
Fax number	
E-mail address	
Website address	

Is your current employer a moving and storage company? Yes No

Van line affiliation _____

Is your company an active member of the American Moving & Storage Association? Yes No

How long have you been working as a moving consultant (years and months)? _____

NOTE: Applicants with less than six months experience may complete all COIC requirements but will not be issued their credentials until both the requirements and requisite six-month experience have been met.

Name and title of person who recommends you for COI Certification _____

The statements given are true and correct to the best of my knowledge. The information contained herein may be independently verified by the Association and for this purpose I expressly authorize and permit the Association to do so.

Signature

Date

Payment options for the \$100 COIC application fee:

VISA MasterCard Discover Check Enclosed (Made payable to AMSA*)

*If paying by mail, send to
AMSA, Attn: COIC
PO Box 238
Moneta, VA 24121-0238

Signature, if using credit card: _____

Print name as shown on credit card: _____

Account Number (ALL DIGITS):

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Expiration Date

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Complete and return the signed application and \$100 application fee to AMSA:

By mail: PO Box 238 Moneta, VA 24121-0238

By fax: (540) 297-6291

By e-mail: mtuck@moving.org

AMSA Use Only:

AMSA ID:		Carrier ID:	
Invoice #:		COIC ID:	